

# January 2022

## COVID-19 Health & Safety Guidelines For Students



### Testing

1. All students are actively encouraged to complete 2 LFD self-tests at home per week 3-5 days apart. Kits are provided by the College for students to take home.
2. Students should not have a COVID test within 90 days of a positive COVID test result to avoid false positive results. They should only have another test during this period if they develop Covid-19 symptoms.
3. If a student has a positive result following an LFD test they should not come on to the College site but should inform the College immediately. There is currently no requirement to get a confirmatory PCR test and students in this situation should start a period of self-isolation.

### Illness

1. Students should stay at home if they are unwell with a new, continuous cough, and/or high temperature, loss or change to their taste or smell or feel generally unwell.
2. If a student displays Covid symptoms whilst on site they must be collected from College by a parent or carer as soon as possible. The student and parent/carer should arrange a place and time for pick up. The parent/carer should call the student when they arrive and not leave their car or come on to the College site. Please note that government guidance says that no one with Covid symptoms may use public transport, so all students who travel by public transport need to have a back-up system in case of emergency.
3. If there is a delay in the parent or carer being able to collect the student, or if a student feels very unwell whilst at College, they should go to the medical room (NK127) entering through the back of Northbrook building at the Freeman end, where they will be assisted. In this instance the student will be isolated and supervised until they are picked up
4. If a student tests positive for Coronavirus they need to self-isolate in accordance with government guidance.
5. If a student lives with someone who tests positive for Coronavirus they will only need to self-isolate if specifically advised to do so by the NHS.
6. If a high temperature persists after the period of isolation is completed, the student should not return to College site, and should seek medical advice.

### Isolation

1. The College is no longer operating its own track and trace process but will support the NHS with their tracing processes if required.
2. If anyone else in a student's household is showing Coronavirus symptoms or has tested positive for Covid, the student does not have to self-isolate

but are recommended to take regular LFD tests to ensure they do not become positive.

3. If a student is identified by the NHS Test & Trace process as being a close contact of someone who has tested positive for Covid-19 they should follow the instructions of the NHS and commence a period of self-isolation only if specifically advised to do so. They should inform the College immediately.

### **Covid-19 Vaccination**

1. Students are actively encouraged to book their vaccination appointments as soon as possible

### **Access to the Site**

1. Students must have their ID with them at all times and use it to access buildings, presenting their card but not touching the sensor

### **Hygiene**

1. On arriving at College, students must wash their hands or use hand sanitiser at the earliest opportunity
2. On leaving College site students should wash their hands or use hand sanitiser
3. Hand sanitiser will be provided on site but students are encouraged to bring their own with them as well to ensure frequent use
4. Students should use hand sanitiser on entering a classroom including after a break in the middle of a lesson
5. Students must assist in the cleaning of their work area at the end of the lesson under the direction of their teacher
6. Students are responsible for cleaning their work area in any study space before leaving. Cleaning equipment will be provided.
7. Students are expected to wear a face covering in the following areas except for those who are exempt from wearing a face cover for example because of a physical or mental illness or impairment, or disability:
  - a. the Paul Woodhouse Building, PW2 and the John Shields shop.
  - b. confined indoor areas including in corridors, toilets, in the LRC and Hopkins including when working at study areas, and in the Science Lecture Theatre
  - c. The Gallery
8. Face coverings do not need to be worn by students consuming food in the Paul Woodhouse Centre or Varley Café.
9. Students who are exempt from wearing a face covering are strongly advised to wear a sunflower badge or lanyard. Sunflower badges are available free of charge from the Student Services department.
10. Students are expected to bring their own face covering to college however there will be a contingency supply available. Alternatively, masks can be purchased at the John Shields shop.

11. Students should wear masks and face coverings which are appropriate for a working environment.
12. Students should wash their hands frequently whilst on site including before and after eating
13. Students should follow government guidance on washing hands thoroughly for 20 seconds with running water and soap
14. Students should thoroughly dry their hands ideally with disposable paper towels
15. Students should follow the 'Catch it, bin it, kill it' guidance for coughs and sneezes

## **Transport**

1. Students should walk or cycle to College wherever possible
2. The College car parks are not to be used by parents / carers, either to wait for their son or daughter, to drop them off at College or to collect them except by arrangement with the College Nurse. Parents should use the roads surrounding the College for this purpose
3. If using public transport to come to College, students should follow government and travel company's guidance on safe use
4. When using College designated buses, students must sanitise their hands when embarking and disembarking. Sanitiser stations will be provided at the on-site bus stops at the start and end of the College day.
5. Students, except for those who are exempt, must wear face coverings on all buses or trains whether these are College designated services or not.

## **Outbreak Management Plan**

1. If the number of positive cases amongst the College community increases such that the local health protection team advise that the situation constitutes an 'outbreak', the College will follow the advice of PHE and may re-introduce measures which could include:
  - Restricted access to the site only for specific educational reasons and not for 'social' activity
  - Reintroduction of face coverings in classrooms and/or in social and study areas
  - The introduction of year group specific social and eating areas
  - A limit to the food available in the refectory such that 'grab and go' only food is available
  - Limits to visitors or parents on the College site, performances or trips
  - Increase of at-home LFD testing
  - Reintroduction of on-site LFD testing

**Any situation in which a student is found to be in breach of these health and safety guidelines will be taken very seriously and may be dealt with as a disciplinary matter.**